



REFEREE ASSIGNOR LIST OF DUTIES

1. Ensures 100 percent qualified coverage
2. Maintains up-to-date rosters
3. Assists in upgrading
4. Assists instructors
5. Assists assessors
6. Obtains assessments as necessary
7. Schedules assignments in writing
8. Assists and negotiates contracts
9. Ensures proper and timely payment
10. Maintains assignment records (upgrade, etc.)
11. Maintains close contact with SRC/S(Y)RA
12. Has active list of "top" referees
13. Assists in referee rewards/awards
14. Assists in referee discipline
15. Keeps financial records
16. Advises on income tax matters (basic items)
17. Maintains availability lists
18. Keeps track of conflicts
19. (referee vs. referee or team-club-league)
20. Respects and cooperates with other assignors
21. Represents referees before leagues, etc.
22. Prepares activity report as necessary
23. Has back-up system for:
 - a: Canceled games
 - b: Rescheduled games
 - c: Referee unavailability
24. Maintains addresses and instructions for locating all fields in the area and issues them to all referees
25. Does not allow game swap/trade/switch
26. without proper authority
27. Assists with mentor programs
28. Develops referee exchange program
29. Recommends referees for cups, etc.
30. Rotates referees fairly
31. If a referee, ensures that there is no self-preference
32. Enforces USSF policy
Enforces NISOA policy
Enforces AYSO policy
Enforces SAY policy
33. Observes equal opportunity
34. Encourages referees
35. Develops and assists in recruiting programs
36. Cares about and understands absences
37. Familiar with strengths and weaknesses of referees
38. Attends meeting of
 - a. Referees
 - b. Administrators
39. Disseminates:
 - a. Policies
 - b. Rules
 - c. Laws
 - d. Interpretation of Laws
 - e. Field/venue changes
40. Assignors are:
 - a. Business managers
 - b. Confidants
 - c. Business agents
 - d. Counselors
 - e. Promoters
 - f. Mentors